

Residential Application Form

For your application to be processed you must answer all questions (Including the reverse side)

A. Blue Square Property

557 North Road, Ormond VIC 3204
 Phone: 03 9578 8440
 rthomas@bluesquareproperty.com.au
 www.bluesquareproperty.com.au

B. PROPERTY DETAILS

1. What is the address of the property you would like to rent?

Postcode

2. Lease commencement date?

Day	Month	Year
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Property Rental

\$ Per week	\$ Per month
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3. Lease term?

Month	\$
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4. How many tenants will occupy the property?

Adults	Children	Ages
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5. Full names and ages of all persons (over 18 yrs) who will permanently reside at the property (other than the applicants):

I confirm that I have inspected the property

C. PERSONAL DETAILS

6. Please give us your details

Mr
 Ms
 Miss
 Mrs
 Other

Surname	Given Name/s
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Date of Birth	Drivers Licence number
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Drivers Licence expiry date	Drivers Licence state
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Passport no.	Passport country
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Pension no. (If applicable)	Pension type (if applicable)
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7. Please provide your contact details

Home phone no.	Mobile phone no.
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Work phone no.	Fax no.
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Email address

8. What is your current address?

Postcode

D. UTILITY CONNECTIONS



A FREE utility connection service.

Please tick utilities as required

Electricity
 Gas
 Telephone
 Internet
 Water
 Pay TV

Phone: 1300 854 478 enquiry@myconnect.com.au
Fax: 1300 854 479 www.myconnect.com.au

If this section is complete, I consent to the disclosure of information on this form to myconnect ABN 34121 892 331 for the purpose of arranging the connection of nominated utility services; consent to myconnect disclosing personal information to utility service providers for the stated purpose and obtaining confirmation of connection; consent to myconnect disclosing confirmation details (including NMI, MIRN, utility provider) to the Real Estate Agent; acknowledge the Real Estate Agent, its employees and myconnect may receive a fee/incentive from a utility provider in relation to the connection of utility services; acknowledge that whilst myconnect is a free service, a standard connection fee and/or deposit may be required by various utility providers; acknowledge that, to the extent permitted by law, the Real Estate Agent, its employees and myconnect shall not be liable for any loss or damage (including consequential loss and loss of profits) to me/us or any other person or any property as a result of the provision of services or any act or omission by the utility provider or for any loss caused by or in connection with any delay in connection or provision of, or failure to connect or provide the nominated utilities.

Signature	Date
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E. DISCLAIMER/AUTHORITY

I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.

I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt. I, the tenant, accept the property in the condition it was in when inspected.

I accept that it is my responsibility as the tenant, to make any investigation as to the availability and connection costs of internet and/or the phone line at the property. I understand that the Agent makes no representation as to the availability of parking permits and that it is my responsibility as the tenant to make contact with the local council. I authorise the Agent to obtain personal information from:

- (a) The owner or the Agent of my current or previous residences;
- (b) My personal referees and employer/s;
- (c) Any record listing or database of defaults by tenants such as NTD, TICA or TRA for the purpose of checking your tenancy history;

I am aware that I may access my personal information by contacting -

- NTD: 1300 563 826
- TICA: 1902 220 346
- TRA: (02) 9363 9244

If I default under a rental agreement, I agree that the Agent may disclose details of any such default to a tenancy database, and to agents/landlords of properties I may apply for in the future.

I am aware that the Agent will use and disclose my personal information within this application in order to:

- (a) communicate with the owner and select a tenant
- (b) prepare lease/tenancy documents
- (c) allow trades-people or equivalent organisations to contact me
- (d) lodge/claim/transfer to/from a Bond Authority
- (e) refer to Tribunals/Courts & Statutory Authorities (where applicable)
- (f) refer to collection agents/lawyers (where applicable)
- (g) complete a check with NTD (National Tenancies Database)
- (h) transfer water account details into my name

I am aware that if information is not provided or I do not consent to the uses to which personal information is put, the Agent cannot provide me with the lease/tenancy of the premises. I am aware that I may access personal information on the contact details above.

I acknowledge that there is no smoking in the property.

Signature	Date
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F. APPLICANT HISTORY**9. How long have you lived at your current address?** Years Months**10. Why are you leaving this address?****11. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$**12. What was your previous residential address?**
13. How long did you live at this address? Years Months**14. Landlord/Agent details of this property (if applicable)**

Name of landlord or agent

Landlord/agent's phone no.

Weekly Rent

 \$

Was bond refunded in full?

If not, why not?

G. EMPLOYMENT HISTORY**15. Please provide your employment details**

What is your occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employers name (incl. accountant if self employed or institution if student)

Employer's address

 Postcode

Contact name

Phone no.

Length of employment

 Years Months

Net income

 \$**16. Please provide your previous employment details**

Occupation?

What is the nature of your employment?
(FULL TIME/PART TIME/CASUAL)

Employers name (incl. accountant if self employed or institution if student)

Length of employment

 Years Months

Net income

 \$**H. CONTACTS / REFERENCES****17. Please provide a next of kin contact in case of emergency**

Surname

Given name/s

Relationship to you

Phone no.

18. Please provide 2 personal references (not related to you)

1. Surname

Given name/s

Relationship to you

Phone no.

2. Surname

Given name/s

Relationship to you

Phone no.

I. OTHER INFORMATION**19. Car Registration****20. Please provide details of any pets**

Breed/type

Council registration / number

PLEASE NOTE

Initial payments must be made by direct deposit within 24 hours after approval of application. No personal cheques or company cheques accepted.

Keys will not be handed over until the lease agreement has been signed by all applicants and full rent and bond received.

This application is accepted subject to the availability of the property on the due date and no action shall be taken by the applicant against the landlord and the agent should any circumstances arise whereby the property is not available for occupation on the due date.

PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION

Driver's Licence	50
Passport	50
Proof of Age Card/ Student Card	40
Medicare Card/Concession Card	40
Credit Card	40
Utility Account / Mobile Account	20
Bank Statement	20

Do you own an investment property? Yes NoIf yes, would you like a rental appraisal from us? **PROOF OF INCOME IS REQUIRED**

ie: last 2 wage slips, Centrelink statements or bank statements